



OFFICE OF THE MAYOR

NOTICE TO PROCEED

04 November 2022

DIAMOND-EMPIRE MARKETING

Anonas Street, NDC Compound, Sta. Mesa,
Sampaloc, 063, Barangay 628,
Manila

Dear Sir/Madam:

We wish to inform you that your contract for the Negotiated Procurement – Emergency Case for the **Emergency Purchase for the Supply, Delivery, Installation, Testing, Commissioning, and Maintenance of One (1) Brand New Diesel-Powered Generator** under Purchase Request No. 100-22-10-6240, covered by **Purchase Order No. 22-11-2068** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

We look forward to the completion of this project to our mutual satisfaction.

Very truly yours,

HON. VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO

City Administrator

for: **SABY LYZA M. LAUDE**

Conforme:

MICO IVAN L. LAO

**Authorized Representative
DIAMOND-EMPIRE MARKETING**

Date:

11-04-2022